



ISFCE Display of Program and Program Requirements Policy 3.0

- 1.0 The ISFCE will display all certification programs and related information on the www.isfce.com website.
- 2.0 The website will be the primary source of communication to prospective certification candidates.
- 3.0 The ISFCE Director is responsible for ensuring the website content meets the requirements of this policy and is updated in a timely manner when necessary.
- 4.0 The website will clearly define and make available to the public information regarding the ISFCE and all certification programs offered by the ISFCE.
- 5.0 The website will include the following information:
 - 5.1 A description of the organizational structure and legal status of the organization.
 - 5.2 The purpose of the all certification programs offered by the ISFCE.
 - 5.3 An outline of the scope of the all certification programs, including:
 - 5.3.1 The area covered by the certification
 - 5.3.2 The required knowledge, skills and abilities of certification candidates
 - 5.3.3 The minimum education, training and experience required of certification candidates
 - 5.3.4 A description of the procedures used to test or evaluate the knowledge skills and abilities of the certification candidate
 - 5.3.5 The standards and rules for granting, maintaining, suspending and revoking certification
 - 5.3.6 A full description of the recertification standards and procedures for certificants, including the minimum standards required and any alternate pathways for recertification



- 5.3.7 Criteria used to evaluate and approve Authorized Training Centers (ATC)
 - 5.3.8 Requirements for instructors that deliver ATC training
 - 5.3.9 The application form and an outline of the application process, including a statement that the certification candidate agrees to comply with the requirements for certification.
 - 5.3.10 A description of how certified individuals are authorized to use the ISFCE Certified Computer Examiner (CCE)[®] mark and any other mark related to the ISFCE or certification.
 - 5.3.11 A directory of certified individuals
 - 5.3.12 A directory of all Certification Board and ISFCE Committee members
- 6.0 All information posted on the ISFCE website will be detailed in a manner that will clearly state how certification candidates were assessed and the minimum qualifications and experience they were required to have prior to certification being granted.
- 7.0 If certification standards undergo substantive changes, a description of the changes will be listed on the website along with corresponding dates of when the changes become effective.

